**TOWN OF WAYNE**
**TOWN BOARD MEETING MINUTES**
Draft – October 13, 2026

**1. Call to Order**

The Town Board meeting opened with the Pledge of Allegiance.
Present; Councilmember Terwilliger, Councilmember Haar, Councilmember Freeman, Councilmember Kenyon, Supervisor Mahr.
In attendance, Donald Robbins, Marilyn Robbins, Joe Serphillips, Patty Gray, Wendy Allard, Diana Kirch, Ron McIntire, Jesse Jayne, Tom Meyers, and Amy Gush.

**2. Supervisor's Report and Budget Modifications**

The Supervisor discussed the budget accounts requiring adjustments, including payroll-related expenditures, playground expenses, and cemetery maintenance.
A motion to approve Resolution 13 to move funds for the Highway, from General Repairs Personnel to General Repairs Road, was made by Councilmember Haar, seconded by Councilmember Terwilliger. Voting as follows. Councilmember Terwilliger, yes. Councilmember Haar, yes. Councilmember Freeman, yes. Councilmember Kenyon, yes. Supervisor Mahr, yes.
A motion to approve Resolution 14 to move funds from Special Items Contingency and Parks/Playground to Parks/Playground mowing, Historian Supplies and Cemetery mowing, was made by Councilmember Haar, seconded by Councilmember Kenyon. Voting as follows. Councilmember Terwilliger, yes. Councilmember Haar, yes. Councilmember Freeman, yes. Councilmember Kenyon, yes. Supervisor Mahr, yes.

**3. Proposed 2027 Town Budget**

The Supervisor presented and discussed the proposed 2027 Town Preliminary Budget. The Board reviewed several items that may require adjustment before final adoption, particularly insurance coverage and property mowing expenses.
The Supervisor explained that an independent appraisal of Town Hall and Highway buildings was being arranged to determine whether the existing insurance coverage was adequate. An estimate was discussed in which increasing coverage could result in approximately $7,000 in additional annual premiums. The actual increase would depend on the valuation and insurance carrier's recommendations.
A motion to approve Resolution 15, to approve the Preliminary 2027 Town Budget was made by Councilmember Haar, seconded by Councilmember Kenyon. Voting as follows. Councilmember Terwilliger, yes. Councilmember Haar, yes. Councilmember Freeman, yes. Councilmember Kenyon, yes. Supervisor Mahr, yes.
The Board discussed scheduling a public hearing to discuss the 2027 Town Budget on October 22.

**4. Grant Opportunities and Playground Improvements**

The Supervisor reported that the NYSPLAYS grant application was not approved. A review with the Senior Grant Administrator identified issues requiring additional documentation or clarification.
The Board discussed the application process, financial information submitted, and possible opportunities to qualify for future funding. Interim playground equipment improvements were also discussed. This includes purchasing replacement swings, including two toddler swings. A mounting bracket had been replaced, and additional installation work remained.

The Town also planned to reinstall a rocking playground feature that was considered to be in safe condition. Future improvements could include additional playground equipment and landscaping materials.
The Board expressed support for continuing to pursue grant funding for playground improvements.

**5. Clerk's report**

Clerk's report was reviewed without comment.**6. Justice report**

Justice report was reviewed without comment.

**7. Assessor report**

No activity this month

**8.Highway Superintendent's Report**

The Highway Superintendent reported that the construction season was winding down. Final reimbursement paperwork for CHIPS and other eligible state highway funding had been submitted. Approximately $250,000 in reimbursements was anticipated, subject to state review and approval.
The Board discussed the importance of receiving reimbursement funds and making any necessary budget adjustments.
The Highway Superintendent also discussed possible watershed-related drainage projects. These projects could involve ditch improvements, erosion control, and reducing runoff into Keuka Lake.
Potential funding through soil and water conservation programs was discussed, including the engineering, documentation, and approval requirements associated with those projects.
A motion to approve Resolution 16, to purchase a new truck for the highway, not to exceed $92,000.00, was made by Councilmember Haar, seconded by Councilmember Terwilliger. Voting as follows. Councilmember Terwilliger, yes. Councilmember Haar, yes. Councilmember Freeman, yes. Councilmember Kenyon, yes. Supervisor Mahr yes.

**9. Code Enforcement Report**

The Code Enforcement Officer reported that construction activity was slowing as the town approaches the winter season. Much of the department's work involved inspections, permit follow-up, and resolving outstanding issues.
The Board discussed ongoing enforcement matters and the administrative work required to maintain compliance with Town regulations.

**10. Zoning and Short-Term Rental Report**

The Zoning Officer reported on outstanding violations and the issuance of certified violation letters.
The Town continued working to bring properties into compliance with local zoning and property maintenance requirements.
Short-term rental permit renewals for 2027 were also discussed. Approximately 27 permit holders were being contacted concerning upcoming renewals.
The Town currently had approximately 100 short-term rental permits, although that number changes as new permits are issued and existing permit holders discontinue renting.
The Board discussed maintaining accurate permit records and considering permit revenue when preparing future budgets.

**11. Planning and Zoning Board Report**

The Board discussed an application involving a lakefront property and the location of the natural mean high-water mark.

Additional information was required to determine the proper location of the shoreline before a proposed project could proceed.

The applicant had previously appeared before the review board, and further consideration was anticipated at a subsequent meeting.

**12.Watershed Report**

The Supervisor discussed an upcoming KWIC meeting scheduled to be held at the Town Hall on November 17.

Concerns were expressed regarding recent discussions among participating municipalities, organizational responsibilities, and the allocation of expenses.

The Supervisor also discussed annual dues and the financial impact of participating in the organization.

**13. Town Historical Materials and Open House**

The Board discussed the preservation of an older Town map.

Rather than spending approximately $800 on restoration or protective work without first determining the map's value, the Town would investigate its historical significance and consider whether purchasing a replacement or reproduction would be more practical.

Ideas were also being considered for the following year's Town open house.

**14. Announcements and Town Hall Office Hours**

The Supervisor reviewed upcoming events and Town Hall scheduling, including Election Day and Thanksgiving holiday closures.

The Board discussed possible changes to office hours for 2027. The Supervisor suggested that additional weekday hours or later office hours might better serve residents than the existing Saturday schedule.

The matter will be reviewed further during the annual organizational meeting

.**15. Public Comments – Property Maintenance and Code Violations**

During public comments, residents asked about the status of an ongoing property maintenance enforcement matter involving campers, accumulated materials, and alleged unlawful occupancy of a property on Bubbling Springs Road.

The Supervisor and Code Enforcement representatives explained that the matter had been brought before the Town Court. The property owner had reportedly been given 30 days to address the violations, but the required cleanup had not been completed.

The next court appearance is on October 14, 2026.

The Board discussed possible enforcement procedures if voluntary compliance could not be obtained, including arranging for cleanup by an outside contractor and potentially recovering the costs through increasing the property taxes.

The Supervisor explained that the Town would need to follow the appropriate legal procedures and consult with the Town Attorney before taking further action.

The Board also discussed coordination with the Sheriff's Office and the Department of Health regarding safety concerns, property conditions, and occupancy.

Questions were raised concerning animals at the property and previous dog-related incidents. The discussion included the responsibilities of animal control and public health officials.

Town representatives emphasized that the goal was to correct the violations, address safety concerns, and obtain compliance with Town regulations.
No final enforcement action was recorded during this discussion.

**16. Other Business**

No additional formal business was discussed.

**14. Announcements**

Mid-term and Town Officials Election Day is Tuesday November 3rd.
The next Town Board meeting is Tuesday November 10th @6:00pm
KWIC/KLOC meeting hosted by the Town of Wayne November 17th @ 6:00pm
Thanksgiving, Town Hall Closed Thursday November 26th and Saturday November 28th.

**17. Adjournment**

A motion to adjourn was made by Councilmember Haar, seconded by Councilmember Kenyon. All are in favor.
Meeting adjourned at 6:47 pm

Respectfully submitted by
Angie Serphillips, Clerk